



Westberg Institute Coordinator's Group  
Quarterly Call  
Meeting Minutes

Thursday, March 4, 2026

1:00-2:00 p.m. ET; 12:00 CT; 11:00 MT; 10:00 PT; 9:00 a.m. AK

Coordinator Co-Chairs

- Caryn Paulos - [CarynPaulos@texashealth.org](mailto:CarynPaulos@texashealth.org)
- Wendy Zimmerman – [wzimm@harccoalition.org](mailto:wzimm@harccoalition.org)

Director, Deborah Ziebarth - [dziebarth@spiritualcareassociation.org](mailto:dziebarth@spiritualcareassociation.org)

Associate Director, Beverly Bateman - [bbateman@spiritualcareassociation.org](mailto:bbateman@spiritualcareassociation.org)

	Date	Time	Location
<b>Meeting Details</b>		Time as listed above Zoom link remains the same: <a href="https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9IT8ea7mgDft0.1&lt;https://urldefen.se.com/v3/_https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9IT8ea7mgDft0.1&amp;sa=D&amp;source=calendar&amp;ust=175806324000000&amp;usg=AOvVaw27nO_j8VYMcwdn5zbUX_ce_jSUUSUJQ!!Ogc0pmb6TgRBGQ!3WaXARBSFgHYoZ0Vy0m_h7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMglkzf5k6eZ2EXB4-wz8J_lj61MYgZw\$&gt;">https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9IT8ea7mgDft0.1&lt;https://urldefen.se.com/v3/_https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9IT8ea7mgDft0.1&amp;sa=D&amp;source=calendar&amp;ust=175806324000000&amp;usg=AOvVaw27nO_j8VYMcwdn5zbUX_ce_jSUUSUJQ!!Ogc0pmb6TgRBGQ!3WaXARBSFgHYoZ0Vy0m_h7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMglkzf5k6eZ2EXB4-wz8J_lj61MYgZw\$&gt;</a> * Meeting ID: 835 9872 0816 * Passcode: 894757	Via Zoom
<b>Attendance</b>		Please add your name and organization to the CHAT room. 28 in attendance	CHAT Room
Time	Agenda Topic	Actions	Person Responsible
<b>1:00 p.m. (ET)</b>	Recording Starts Welcome + Opening Devotion	Recording can be found here: <a href="https://us02web.zoom.us/rec/play/85j2OyyLcipFO-LPRRkbfIB28_HC6YEKWh2uv_M6mm_PphowGlgAgyPz6C2SlojoWz6dQaU0RYosP_w.ACC0aBy_3sv0zU27?eagerLoadZvaPages=sidemenu.billing.plan_management&amp;accessLevel=meeting&amp;canPlayFromShare=true&amp;from=share_recording_detail&amp;continueMode=true&amp;componentName=rec-play&amp;originRequestUrl=https%3A%2F%2Fus02web.zoom.us%2Frec%2Fshare%2Fgn9cThS7Jkk8RA1y0KBUOHQ1gomHKAfNpmBAKSNLS-IQW9Yqss1jJyE3KixXOJA.1JJDL66opQsLMg_D">https://us02web.zoom.us/rec/play/85j2OyyLcipFO-LPRRkbfIB28_HC6YEKWh2uv_M6mm_PphowGlgAgyPz6C2SlojoWz6dQaU0RYosP_w.ACC0aBy_3sv0zU27?eagerLoadZvaPages=sidemenu.billing.plan_management&amp;accessLevel=meeting&amp;canPlayFromShare=true&amp;from=share_recording_detail&amp;continueMode=true&amp;componentName=rec-play&amp;originRequestUrl=https%3A%2F%2Fus02web.zoom.us%2Frec%2Fshare%2Fgn9cThS7Jkk8RA1y0KBUOHQ1gomHKAfNpmBAKSNLS-IQW9Yqss1jJyE3KixXOJA.1JJDL66opQsLMg_D</a>  Devotion: The Bridge by Joy Cowley <a href="https://2restore.wordpress.com/2011/07/26/bridge-cowley/">https://2restore.wordpress.com/2011/07/26/bridge-cowley/</a>	Deb Fell-Carlson    Wendy

	Finalization of Coordinator's Role Description	We are close to completing the refreshed version of the Coordinator Role Description. Deb. Z. had some additional feedback + things we're finding on the website. A finalized version will be available at the June 4 <sup>th</sup> meeting.	Wendy/Bev
	Feedback from Coordinator's Survey	<p>Caryn shared her PPT with the survey summary (attached and posted on the KSP)</p> <p>Summary:</p> <ul style="list-style-type: none"> <li>• 27 coordinators completed the survey</li> <li>• Coordinator meeting frequency preferred = quarterly</li> <li>• Coordinator practice settings <ul style="list-style-type: none"> <li>-Health System – 16</li> <li>-Community – 8</li> <li>-Single Faith Community -0</li> <li>-Unspecified -3</li> </ul> </li> <li>• Topics of Interest for Coord. Meetings <ul style="list-style-type: none"> <li>-Networking</li> <li>-Sharing Trends in FCN Practice</li> <li>-Best Practice</li> <li>-Strategic Program Planning</li> <li>-Data Collection</li> <li>-How to Use Data to Drive Your Practice</li> <li>-Leadership</li> </ul> </li> </ul>	Caryn
	Westberg Institute Updates	<p>2027 Westberg Symposium will be in-person (dates/location TBA)</p> <p>Bev has been working on the Knowledge Sharing Platform (KSP). We can upload documents again, she is working on the issue with getting multiple emails when items are posted. Individuals can adjust their account settings.</p> <p>Bev has developed "How To" tutorials on navigating the KSP (attached and posted on the KSP)</p> <ul style="list-style-type: none"> <li>- How to Get Started on the KSP</li> <li>-How to Adjust Email Notifications</li> <li>-How to Post an Event</li> <li>-File Function on KSP</li> </ul>	Bev

		<p>Please share your ministry stories using this link:  <a href="https://www.westberginstitute.org/community/groups/viewdiscussion/470-2025-ministry-stories.html?groupid=2">https://www.westberginstitute.org/community/groups/viewdiscussion/470-2025-ministry-stories.html?groupid=2</a></p>	
	<p>Education Moment</p> <ul style="list-style-type: none"> <li>• Success in linking FCN program goals with Community Health Needs Assessment</li> </ul>	<p>Caryn's PPT slides shared (attached and posted on the KSP)</p>	<p>Caryn</p>
	<p>Round Robin</p>	<p>Pam Franklin (Minnesota)</p> <ul style="list-style-type: none"> <li>• Using CHNA data for grant funding, and cost avoidance data. She also shares CHNA data in newsletter in her region of NE Minnesota.</li> <li>• Celebrating their 35<sup>th</sup> anniversary as an organization this year!</li> </ul> <p>Deb Fell-Carlson (Oregon)</p> <ul style="list-style-type: none"> <li>• Shared info. from a grant (improving healthcare access) related to Ambulance use. Data did not show a decrease in ambulance use but instead, an improved % of change, because of involvement of her FCHN network.</li> <li>• Presenting at Oregon Virtual Conference: May 14-15, \$95.  <a href="https://www.ohsu.edu/oregon-office-of-rural-health/forum-rural-population-health">https://www.ohsu.edu/oregon-office-of-rural-health/forum-rural-population-health</a></li> <li>• State of OR is moving ahead with reimbursement for Nurses/FCNs. Nurses (not FCNs) have been approved for ongoing legislation in the Rule Making Process. Deb's group will continue consult in areas of FCN service codes, chaplain service codes... Hoping for more info. in July as the legislative process moves forward.</li> </ul> <p>Yvonne Eschew (Buffalo NY)– received grant using CHNA data to equip 2 community locations and 2 faith communities with 4 AEDs/CPR/first aid training. She also taught a Congregational Health Promoters course in response to CHNA data.</p>	<p>All Participants</p>

		<p>Cheryl Mart (Dallas TX) – Spoke of difficulty with a change in leadership in a congregation and new leaders not always understanding/supporting FCNs &amp; health promoters. It's important to have champions embedded in the faith community to share stories and share the value of FCNs.</p> <p>Bev (Alaska) – Received grant funds to purchase mannikins for CPR and Narcan training. AK has the highest scores for substance use disorders. These supplies have been helpful to provide inroads into faith communities to begin education on tough topics like substance use, mental health conversations...</p>	
<p><b>2:05 p.m. (ET)</b></p>	<p>Adjourn</p>		
	<p><b>Next Meetings</b></p> <p><b>Westberg Symposium Coord. Meeting</b> Monday April 20, 2026 4:30-5:30p ET</p> <p><b>Quarterly Meetings</b> Thursdays 2026</p> <ul style="list-style-type: none"> <li>• June 4</li> <li>• September 10</li> <li>• December 3</li> </ul> <p>All will be via Zoom and at 1:00 p.m. ET 12:00 pm. CT 11:00 a.m. MT 10:00 a.m. PT 9:00 a.m. AK</p>	<p>All Coordinators are welcome to attend regardless of registration to the Symposium</p> <p>Zoom Link for Westberg Symposium on April 20<sup>th</sup> Monday April 20, 2026 4:30-5:30p ET, 3:30-4:30p CT, 2:30-3:30 MT, 1:30-2:30 PT, 12:30-1:30p AK. <a href="https://us02web.zoom.us/j/83360767723">https://us02web.zoom.us/j/83360767723</a> Meeting ID: 833 6076 7723</p> <p>Zoom link remains the same for Quarterly WI Coord. Mtgs. <a href="https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9lT8ea7mgDft0.1&lt;https://urldefen.se.com/v3/_https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9lT8ea7mgDft0.1&amp;sa=D&amp;source=calendar&amp;ust=1758063240000000&amp;usg=AOvVaw27nO_j8VVMcwn5zbUX_ce_;JSUUSUUQ!!Ogc0pmb6TgRBGQ!3WaXARBSfgHYoZ0Vy0m_h7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMglkzf5k6eZ2EXB4-wz8J_lj61MYgZw\$&gt;">https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9lT8ea7mgDft0.1&lt;https://urldefen.se.com/v3/_https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9lT8ea7mgDft0.1&amp;sa=D&amp;source=calendar&amp;ust=1758063240000000&amp;usg=AOvVaw27nO_j8VVMcwn5zbUX_ce_;JSUUSUUQ!!Ogc0pmb6TgRBGQ!3WaXARBSfgHYoZ0Vy0m_h7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMglkzf5k6eZ2EXB4-wz8J_lj61MYgZw\$&gt;</a> * Meeting ID: 835 9872 0816 * Passcode: 894757</p>	