



Westberg Institute Coordinator's Group Quarterly Call Meeting Minutes

Thursday, December 4, 1:00-2:00 p.m. ET; 12:00 CT; 11:00 MT; 10:00 PT; 9:00 a.m. AK

Director, Deborah Ziebarth - dziebarth@spiritualcareassociation.org
Associate Director, Beverly Bateman - bbateman@spiritualcareassociation.org

Coordinator Co-Chairs:

Caryn Paulos - CarynPaulos@texashealth.org
Wendy Zimmerman – wzimm@harccoalition.org

	Date	Time	Location
Meeting Details	December 4, 2025	Time as listed above Zoom link remains the same: <a href="https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9IT8ea7mgDft0.1<https://urldefense.com/v3/ https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9IT8ea7mgDft0.1&sa=D&source=calendar&ust=1758063240000000&usg=AOvVaw27nO_j8VYMcwdn5zbUX_ce_ ;JSUUSUJQ!!Ogc0pmb6TgRBGQ!3WaXARBSFgHYoZ0Vy0mh7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMgIkzf5k6eZ2EXB4-wz8J_lj61MYgZw\$>">https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9IT8ea7mgDft0.1<https://urldefense.com/v3/ https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9IT8ea7mgDft0.1&sa=D&source=calendar&ust=1758063240000000&usg=AOvVaw27nO_j8VYMcwdn5zbUX_ce_ ;JSUUSUJQ!!Ogc0pmb6TgRBGQ!3WaXARBSFgHYoZ0Vy0mh7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMgIkzf5k6eZ2EXB4-wz8J_lj61MYgZw\$> * Meeting ID: 835 9872 0816 * Passcode: 894757	Via Zoom
Attendance		Please add your name and organization to the CHAT room. 14 in attendance	CHAT Room
Time	Agenda Topic	Discussion – Actions	Person Responsible
	Recording Starts Welcome + Opening Devotion	Link to the recorded meeting: https://us02web.zoom.us/rec/share/lq2Eg-7uZzWVHrynEPhe1hEQUDOSsBDpY0phE6xPC8h9nobYCWUPug306F53Hivr.avleOZ7B6D3OhJg2 Devotional – <i>Breathe</i> by Steve Garnaas – Holmes was shared	Caryn Paulos Wendy Zimmerman
	SCA Update <ul style="list-style-type: none"> • Current WI Staff, Nursing Division • Org Chart 	Discussion WI Staff – Deb Ziebarth, Director, Bev. Bateman, Assoc. Director, Laura Rivas, ANCC Nurse Planner Org Chart - Will send out with minutes	Bev Bateman

	<ul style="list-style-type: none"> • Knowledge Sharing Platform • Spiritual Care Nursing 	<p>Knowledge Sharing Platform (KSP)</p> <ul style="list-style-type: none"> • KSP is being updated with improved links • All educational offerings are being updated • Getting Started with the Knowledge Sharing Platform tutorial will be sent out with minutes • Problems with the KSP? Contact Bev at bbateman@spiritualcareassociation.org <p>Spiritual Care Nursing – certificate course is being developed for RNs serving in clinical settings and want to sharpen their spiritual care skills</p> <p>Lead Educators – Nicki Aker asked that any lead educators include their name in the chat box – only 1 lead educator per partnering organization</p>	<p>Deb F-C to share chat box with Nicki</p>
	<p>Coordinator Role Updates</p> <ul style="list-style-type: none"> • Coordinator’s Role Description • Coordinator Survey Results 	<p>Discussion about Coordinator Role Description</p> <ul style="list-style-type: none"> • Addition of “Community-Based Organizations” be added as practice settings • Is there a better term to use rather than “requirements” • Addition of “Advanced Educator’s Course” as a recommendation • Are we alienating some from being coordinators with too many requirements? • Clearer language may be needed to indicate that the coordinator description applies to those coordinating in a faith community setting • Can only an RN be a coordinator? • Keep in mind we’re setting the framework for those who will follow us – set a high standard • Can recommendations/requirements be combined <p>Coordinator Survey – 22 responses received so far</p> <p>If you haven’t taken the survey: https://www.surveymonkey.com/r/WestbergCoordinatorSurvey</p>	<p>Caryn Paulos</p> <p>Caryn, Wendy, Bev will convene in January 2026 to finalize the role description with consideration to the discussion.</p>

	<ul style="list-style-type: none"> Electronic Documentation 	<p>Sharing Stories – if you have stories about FCN practice, consider sharing them with Bev to be included in the monthly E-Blast bbateman@spiritualcareassociation.org</p> <p>Electronic Documentation – was not address due to time</p>	
	<p>Next Meetings Thursdays 2026</p> <ul style="list-style-type: none"> March 5 June 4 September 10 December 3 <p>All will be via Zoom and at:</p> <ul style="list-style-type: none"> 1:00 p.m. ET 12:00 pm. CT 11:00 a.m. MT 10:00 a.m. PT 9:00 a.m. AK 	<p>Next Meetings It was asked that a calendar invite be sent for the upcoming meetings</p> <p>Zoom meeting link remains the same: <a href="https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9lT8ea7mgDft0.1<https://urldefense.com/v3/_https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9lT8ea7mgDft0.1&sa=D&source=calendar&ust=1758063240000000&usg=AOvVaw27nO_j8VYMcwdn5zbUX_ce_ ;JSUUSUUQ!!Ogc0pmb6TgRBGQ!3WaXARBsFgHYoZ0Vy0mh7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMglkf5k6eZ2EXB4-wz8J_lj61MYgZw\$>">https://us02web.zoom.us/j/83598720816?pwd=hZVbsY1JoF8H1loOu9lT8ea7mgDft0.1<https://urldefense.com/v3/_https://www.google.com/url?q=https*3A*2F*2Fus02web.zoom.us*2Fj*2F83598720816*3Fpwd*3DhZVbsY1JoF8H1loOu9lT8ea7mgDft0.1&sa=D&source=calendar&ust=1758063240000000&usg=AOvVaw27nO_j8VYMcwdn5zbUX_ce_ ;JSUUSUUQ!!Ogc0pmb6TgRBGQ!3WaXARBsFgHYoZ0Vy0mh7B7OfylybBT3-Rku8ntK7Sx3_KyF4p_GhOD1tC9VMAzD5hMMglkf5k6eZ2EXB4-wz8J_lj61MYgZw\$></p> <ul style="list-style-type: none"> * Meeting ID: 835 9872 0816 * Passcode: 894757 	<p>Deb F-C will send calendar invite</p>